

PRACTICAL TRAINING EVALUATION FORM (MC241 JOURNALISM)

PERIOD OF TRAINING	FORM:		TO:								
PART 1 : INFORMATION ON STUDENT, ORGANIZATION AND SUPERVISOR											
1.	NAME OF STUDENT										
2.	IC NUMBER										
3.	STUDENT NUMBER ID										
4.	NAME OF ORGANISATION										
5.	NAME AND POSITION OF INDUSTRIAL SUPERVISOR										
6.	LECTURER IN-CHARGE										
PART 2 : STUDENT'S PERFORMANCE IN TRAINING (Please circle the appropriate number)											
1. ACCURACY											
EXCELLENT	10	9	8	7	6	5	4	3	2	1	POOR
2. THOROUGHNESS											
EXCELLENT	10	9	8	7	6	5	4	3	2	1	POOR
3. NEW JUDGEMENT / NEWS SENSE											
EXCELLENT	10	9	8	7	6	5	4	3	2	1	POOR
4. ABILITY TO UNDERSTAND AND CARRY OUT INSTRUCTIONS											
EXCELLENT	10	9	8	7	6	5	4	3	2	1	POOR
5. ABILITY TO MAKE DECISIONS											
EXCELLENT	10	9	8	7	6	5	4	3	2	1	POOR
6. ABILITY TO MEET DEADLINES											
EXCELLENT	10	9	8	7	6	5	4	3	2	1	POOR
7. APPLICATION OF PRINCIPLES OF JOURNALISM											
EXCELLENT	10	9	8	7	6	5	4	3	2	1	POOR
8. MOTIVATION											
EXCELLENT	10	9	8	7	6	5	4	3	2	1	POOR

9. LANGUAGE PROFICIENCY ENGLISH											
EXCELLENT	10	9	8	7	6	5	4	3	2	1	POOR
10. LANGUAGE PROFICIENCY : BAHASA MALAYSIA											
EXCELLENT	10	9	8	7	6	5	4	3	2	1	POOR
11. CREATIVITY											
EXCELLENT	10	9	8	7	6	5	4	3	2	1	POOR
12. INITIATIVE / RESOURCEFULNESS											
EXCELLENT	10	9	8	7	6	5	4	3	2	1	POOR
13. ANALYTICAL THINKING SKILLS											
EXCELLENT	10	9	8	7	6	5	4	3	2	1	POOR
14. PROBLEM SOLVING SKILLS											
EXCELLENT	10	9	8	7	6	5	4	3	2	1	POOR
15. DISCIPLINE											
EXCELLENT	10	9	8	7	6	5	4	3	2	1	POOR
PART 3 : STUDENT'S PERSONALITY											
1. APPEARANCE											
EXCELLENT	10	9	8	7	6	5	4	3	2	1	POOR
2. MANNERS											
EXCELLENT	10	9	8	7	6	5	4	3	2	1	POOR
3. CONFIDENCE											
EXCELLENT	10	9	8	7	6	5	4	3	2	1	POOR
4. ABILITY TO WORK AS A TEAM											
EXCELLENT	10	9	8	7	6	5	4	3	2	1	POOR
5. LEADERSHIP QUALITIES											
EXCELLENT	10	9	8	7	6	5	4	3	2	1	POOR

PART 4 : GENERAL COMMENTS

A. STRENGTH(S)

B. WEAKNESS(ES)

C. POTENTIAL

D. SUGGESTION / RECOMMENDATION (IF ANY)

E. STUDENT'S READINESS FOR EMPLOYMENT (Please circle the appropriate number)

EXCELLENT	10	9	8	7	6	5	4	3	2	1	POOR
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THANK YOU FOR YOUR TIME AND EVALUATION

SIGNATURE

Organisation's official stamp

NAME

DATE